



Minutes of the Meeting of Hilldale Parish Council

Thursday 2nd September 2021; 7.00pm held at Hilldale Village Hall

Participants: Cllr G Ward (Chairman) (GW), Ian Bell (IB), Stuart Ashcroft (SA) Trish Grimshaw (Parish Clerk) (PG), County Councillor Rob Bailey (RB)

1. Apologies: Cllrs Whittington (DW)

Welcome: The Chair welcomed all to the meeting.

2. Declarations of Interest and Dispensations: Cllr Bell raised a declaration of interest in relation to item 12; drainage issues on Beechfield.

3. Public Participation – an issue has been raised by a member of the public querying the reason why core samples were taken approximately one month ago on the road (Beechfield). This will be raised with the highways department.

County Councillor Rob Bailey advised of a planning open day to be held in county hall in mid-November – date and time to be confirmed.

4. Minutes of the Previous Meeting 01/07/21: These were agreed as a correct record; proposed by Cllr I Ward and seconded by Cllr S Ashcroft and will be duly signed by the Chairman.

5. Parish Clerks Report: The Clerk provided a verbal summary of the work which has been undertaken since the last meeting (report previously circulated). In relation to the ceiling fixings in the village hall it was reported that Westhead gates have been contacted again but are too busy to look at the work until mid-next year. It was resolved that Cllr Bell would investigate the possibility of a car body shop undertaking the work.

6. Items for information - reports from outside bodies. None to report.

7. To provide an update on the purchase and installation of a SPID. It was confirmed that the SPID is still being repaired and will be loaned (not purchased) from Brian Arnold when available. It was resolved to locate the SPID on the most suitable area of Chorley Road, Highways Department to advise on this.

8. To provide an update on the hoggin/hardcore to parts of the path on the field. The Clerk reported the work will commence in the next week. It was resolved not to put any hoggin on the path at the bottom of the field due to potential utility works taking place in the coming weeks.

9. To receive an update on communication with residents re field management. A letter has been sent to all residents reminding them of the Fields in Trusts status together with requesting ideas to celebrate the Queen's Platinum Jubilee which takes place next year.

10. To discuss residents placing rocks and stones along grass verges in narrow country lanes and resolve a course of action. A list of areas affected was forwarded County Councillor Rob Bailey.

11.To receive an update on a village plan renewal. The clerk has not received a response from Heidi McDougal in the planning department. It was resolved to obtain the details of Martin Trengrove who may be able to assist, the Clerk to action this.

12.To receive an update on the site visit by United Utilities on 27/08/21 re drainage issues concerning Hillside/Beechfield and the overflowing sewer on the field. Parish Councillors met with United Utilities (Lyndon Makinson) at the village hall following further photographs and incident dates submitted by the Clerk. UU advised of reporting incidents of flooding to UU every time it occurs in order to build up a profile of the hot spot areas. Meanwhile UU to investigate the overflowing sewer on the field further.

13.To approve the updated terms and conditions for the village hall. It was resolved to approve the updated terms and conditions for the village hall acknowledging there would be some ongoing minor changes at government Covid restrictions are lifted.

14. To provide an update on obtaining a report on the roof and the viability of covering the entire building with a pitched roof incorporating PVE panels to generate electricity. The Clerk reported she had re-contacted the structural engineer following previous advice and quotation. It was resolved to put this on hold.

15.To discuss and agree the creation of a working group to formulate a carbon neutral strategy for the Council. It was resolved to form a working group to create a carbon neutral policy. Consideration for the group will include the replacement of the gas boiler, installation of a heat pump, replacement radiators, PVE panels. The Clerk to establish who undertook Parbold Village Hall's heating system.

16.Planning Matters – it was resolved the applications were for information only.

Ward:	Parbold	Parish:	Hilldale
Application:	2021/0629/FUL Decision: Planning Permission Granted		
Proposal:	Erection of garden room. Full planning previously granted under application 2016/0114/FUL		
Location:	23 Beechfield, Hilldale, Wigan, Lancashire, WN8 7AR		
Applicant:	Miss Tsara Howard		

Ward:	Parbold	Parish:	Hilldale
Application No:	2021/0872/FUL	Date Valid:	12 July 2021
Proposal:	First floor side extension over existing garage, two storey rear extension, conversion of integral garage to habitable		
Site Location:	Hunters Hill Cottage, Whittle Lane, Wrightington, Wigan, Lancashire.		
Applicant:	Mr & Mrs C Woods		
Decision Level:	Delegated to the Corporate Director of Place and Community for determination unless Member request consideration by Planning Committee		
Response Deadline:	27 August 2021		

(for Ward Councillors & Parishes)

Case Officer:

Grid Ref

Links to Application:

Mrs Debbie Walkley **Tel:** 01695 585342

SD 350743 411900

To View Application Details and Associated Documents

Click on the link below

<https://pa.westlancs.gov.uk/online-applications/search.do?action=simple&searchType=Application>

From the resulting page, Enter application reference **2021/0872/FUL** into the Search field and Click the Search button.

Select the Documents Tab and view the documents by clicking the [View Associated Documents](#) link.

17. To consider and approve the schedule of accounts for payment - approved

18. To receive an update on the progress in relation to the Annual Governance Accountability Return - the Clerk reported her completion of all the relevant paperwork and documents submitted for the AGAR which was submitted to our external auditor PKF Little John following the extra ordinary meeting on 01/06/21. We await the external auditors report and certificate.

19. Financial reports – to ratify accounts and authorise payments – approved

20. To receive the budget monitoring report/receipts and payments summary to the end of quarter one (2021/22 – April to June) for members to note. It was resolved to accept the budget monitoring statement for the period April to June.

21. Staffing Review – in view of the confidential nature of this item members of the public and press may be excluded at this point. A separate note of the resolution is contained in a confidential minute.

There being no further business the meeting closed at 19.51

Clerk: Trish Grimshaw

E mail: Clerk@hilldaleparishcouncil.com

Signed

G WARD, CHAIRMAN

Dated04/11/21.....